

Agent COVID-19 Reporting Form

Pursuant to the Cannabis Control Commission’s (Commission) [Amended Cease and Desist Order](#), licensees shall report to the Commission any instance of an employee work-related illness resulting in a confirmed COVID-19 (Coronavirus) case. Licensees shall submit this form to the Commission immediately after obtaining actual knowledge of a confirmed case, but in no event later than twenty-four (24) hours.

Please send the completed form to Inspections@CCCMass.com with the subject line “Agent COVID-19 Confirmed Positive Result (License Number).”

1. Immediate Notice (within 24 hours)

Date: _____

Date licensee was notified of positive test: _____

Last date employee was on site: _____

Employee role: [REDACTED] _____

Date of notification to staff (if applicable): _____

Licensee name and license number: _____

Licensee address: _____ City: _____



Please describe the licensee’s notification method (e.g., email, bulletin, verbal meeting) to facility staff and the contact tracing steps taken to identify individuals in close contact with the affected employee:

2. Additional Reporting (within 10 days)

Within 10 days, please provide an incident report to your assigned Investigator or Compliance Officer with the following information:

- Circumstances of the event
- Action taken under facility Standard Operating Procedures (SOPs)
- Changes to facility SOPs in response (if any)
- Communication with state and local health officials
- Description and results of contact tracing steps to identify individuals in close contact with affected employee.

Notwithstanding the foregoing, no licensee shall submit any personally identifiable information regarding any employee or individual. Please direct questions to your assigned Investigator or Compliance Officer.



REVOLUTIONARY CLINICS II
RMD 925
AGENT COVID-19 ADDITIONAL REPORT

WITHIN 10 DAYS, PLEASE PROVIDE AN INCIDENT REPORT TO YOUR ASSIGNED INVESTIGATOR OR COMPLIANCE OFFICER WITH THE FOLLOWING INFORMATION:

• CIRCUMSTANCES OF THE EVENT

On the morning of April 14, 2020, prior to operational hours, Revolutionary Clinics' General Retail Manager was notified by a member of her staff at the Fawcett St. location that a close relative of said employee had recently been tested for COVID-19 and received a positive result, and that the employee had recent contact with this relative. Upon disclosing this information, the employee was immediately sent home to begin the two-week quarantine period with the precondition to receive a COVID-19 with negative results before returning to the facility, and the Fawcett Street location was closed for operations.

All the events related to the initial disclosure of potential exposure and ensuing closure of the facility occurred prior to business hours, with no patients served. On the same day of notification, 4/14/2020, a cleaning team from ARS Recon Specialists were dispatched to the Fawcett St. location to conduct COVID-19 sanitize & disinfect services. Despite exposure, the employee was unable to obtain a test until 4/18/2020 due to a lack of apparent symptoms.

The Fawcett St. location was re-opened the following day, 4/15/2020, offering curbside pick up for registered MMJ patients.

On 4/19/2020, the employee received notification that they tested positive for COVID-19, and immediately reached out to the retail General Manager. The Revolutionary Clinics' management team immediately closed the facility and sent all dispensary staff home to quarantine until they were able to receive a COVID-19 test with negative results.

The ARS Recon Specialist cleaning team was contacted to conduct another deep cleaning, which took place on April 20, 2020. The sanitizing services provided by ARS Recon's team includes the EPA approved Bioesque Botanical Disinfectant Solution, which kills bacteria, mold, and viruses including Coronaviruses with a kill time of 4 minutes with a 99.9% success rate.

Following the deep cleaning, the RC management worked to compile a schedule of employees from the two additional retail locations with active MTC Agent badges for the Fawcett St. location, and the facility was reopened on 4/23/20.

The original Fawcett St. team each received a COVID-19 test from a healthcare provider with negative results and were subsequently required to remain home for an additional 5 days to ensure that no symptoms emerged.

As of 5/1/2020, fourteen of the fifteen original staff (other than the employee with a confirmed case) at Fawcett St. have returned to work after received negative test results for the virus and completing the additional five-day waiting period. The fifteenth employee was unable to receive a test quickly, but has since obtained one with negative results, and will be returning to work on 5/3/2020.

• ACTION TAKEN UNDER FACILITY STANDARD OPERATING PROCEDURES (SOPS)

N/A

• CHANGES TO FACILITY SOPS IN RESPONSE (IF ANY)

N/A

• COMMUNICATION WITH STATE AND LOCAL HEALTH OFFICIALS

Notified 4/19/20.

- **DESCRIPTION AND RESULTS OF CONTACT TRACING STEPS TO IDENTIFY INDIVIDUALS IN CLOSE CONTACT WITH AFFECTED EMPLOYEE.**

Facility was closed and received sanitization services following the initial notification of potential exposure, as well as following the confirmation of positive test results. All facility employees were sent home with a precondition to receive a COVID-19 test with negative results prior to returning to the facility.