



## CANNABIS CONTROL COMMISSION

### PUBLIC MEETING MINUTES

July 2, 2018 10:30 a.m.  
Health Policy Commission  
50 Milk St 8<sup>th</sup> Floor  
Boston, MA

#### COMMISSION MEMBERS IN ATTENDANCE:

Chairman Steven Hoffman  
Commissioner Kay Doyle (remote participation)  
Commissioner Jen Flanagan  
Commissioner Britte McBride  
Commissioner Shaleen Title

COMMISSION MEMBERS ABSENT: None

#### LIST OF DOCUMENTS

1. [Presentation](#)
2. [Executive Summary-Cultivate Holdings-MRN281268](#)
3. [Executive Summary-SIRA Naturals MPN281303](#)
4. [Executive Summary-SIRA Naturals-MXN281310](#)

Chairman Hoffman called the Cannabis Control Commission to order at 10:32am. Chairman Hoffman noted Commissioner Doyle was participating remotely, and therefore roll call votes would be taken. Chairman Hoffman put the public on notice that the meeting was being recorded.

Chairman Hoffman reviewed the meeting agenda. First, Chairman Hoffman discussed the meeting minutes from June 14, 2018. Commissioner McBride made the motion to approve the minutes, seconded by Commissioner Flanagan.

Commissioner Doyle: Aye

Commissioner Flanagan: Aye

Chairman Hoffman: Aye

Commissioner McBride: Aye

Commissioner Title: Aye

The motion is unanimously approved by the Commission.

Next, Executive Director Shawn Collins began his report. First, Mr. Collins discussed the job description for Enforcement Counsel. The position is within the budget. Commissioner McBride made the motion to approve the job description, seconded by Commissioner Title.

Commissioner Doyle: Aye

Commissioner Flanagan: Aye

Chairman Hoffman: Aye

Commissioner McBride: Aye

Commissioner Title: Aye

The motion is unanimously approved by the Commission.

Mr. Collins said he was hoping to post the position soon, joining the open position of HR Generalist.

Next, Mr. Collins discussed the total license applications (slide 5). Next, Mr. Collins discussed the applications who have submitted all four packets (slide 6). Finally, Mr. Collins discussed the breakdown by county (slide 7). Mr. Collins noted there is a lot of work going on behind the scenes. Mr. Collins noted that upon intake review, the licensing staff noticed missing information from about 20 applicants. The licensing staff have had to reach out to the applicants to get the information. Chairman Hoffman asked if it is possible to characterize what information is typically missing. Mr. Collins noted the applications require a lot of documentation, so it is not one item. Mr. Collins thanked Director of Licensing Kyle Potvin for the thoroughness of his review.

Chairman Hoffman turned to the staff recommendations for licensure (slide 8). Mr. Collins said this was the second application for provisional transporter licensure from Sira Naturals (MXN281310). Mr. Collins reviewed the executive summary of the application. Mr. Collins said the recommendation for licensure will be subject to the following conditions: all required individuals be finger printed, applicant will document compliance with Department of Public Health (DPH) regulations, be subject to inspection and audit for compliance with CCC regulations, be subject to inspection and audit for compliance with state and local codes, cooperate with Commission investigators and employees, pay license fee, demonstrate compliance with statutory and regulatory requirements for final licensure. Mr. Collins noted the Commission certifies the due diligence review of the applicant was performed, and the applicant has demonstrated compliance with the laws of the Commonwealth, and suitability for licensure. Commissioner McBride said most of her questions will come after the inspection process. Commissioner Title reiterated adding the condition of having the applicant update the plan for positive impact, as we discussed last week. Mr. Collins said last week it was agreed the

applicant add to their plan for positive impact, to the Commission's satisfaction. Commissioner Title said the Commission also agreed to provide guidance.

Chairman Hoffman asked for a motion to approve Sira Naturals' provisional license, subject to Commissioner Title's modifications. Commissioner Flanagan made a motion to approve the staff recommendations, seconded by Commissioner Title.

Commissioner Doyle: Aye

Commissioner Flanagan: Aye

Chairman Hoffman: Aye

Commissioner McBride: Aye

Commissioner Title: Aye

The motion is unanimously approved by the Commission.

Chairman Hoffman turned to Sira Naturals product manufacturer (MPN281303) application for provisional licensure. Mr. Collins reviewed the executive summary. Mr. Collins said the recommendation for licensure will be subject to the following conditions: all required individuals be finger printed, applicant will document compliance with DPH regulations, be subject to inspection and audit for compliance with CCC regulations, be subject to inspection and audit for compliance with state and local codes, cooperate with Commission investigators and employees, pay license fee, demonstrate compliance with statutory and regulatory requirements for final licensure. Mr. Collins noted the Commission certifies the due diligence review of the applicant was performed, and the applicant has demonstrated compliance with the laws of the Commonwealth, and suitability for licensure. Commissioner McBride would like to see when the Commission considers final licensure photographs, products, and labels to make sure the labeling regulations are being followed. Commissioner Title noted strict serving size regulations for the edible products, for infused products.

Commissioner Flanagan made a motion to approve the staff's recommendation for provisional license, seconded by Commissioner Title

Commissioner Doyle: Aye

Commissioner Flanagan: Aye

Chairman Hoffman: Aye

Commissioner McBride: Aye

Commissioner Title: Aye

The motion is unanimously approved by the Commission.

Mr. Collins discussed the Cultivate Holdings LLC (MRN281268) retailer license application. Mr. Collins discussed the executive summary. Mr. Collins said the recommendation for

licensure will be subject to the following conditions: all required individuals be finger printed, applicant will document compliance with DPH regulations, be subject to inspection and audit for compliance with CCC regulations, be subject to inspection and audit for compliance with state and local codes, cooperate with Commission investigators and employees, pay license fee, demonstrate compliance with statutory and regulatory requirements for final licensure. Mr. Collins noted the Commission certifies the due diligence review of the application was performed, and the applicant has demonstrated compliance with the laws of the Commonwealth, and suitability for licensure. Commissioner Title noted that that many policy and procedures included in the application was geared towards caregivers and sounded more like it was for medical marijuana. Mr. Collins noted that the Commission would like to see policies and procedures for the adult use market upon inspection. Commissioner Title would like to see upon renewal, data to see how the diversity plan, and plan for positive impact were working. Commissioner Title noted the donating of 10% of net profits was commendable, but suggested funding local charities who work with communities of disproportionate impact. Commissioner Title thought the local sponsorship plan was commendable but concerned how the applicant would navigate the Commission's advertising restrictions. Commissioner Title thought the licensing staff would be able to handle it.

Commissioner Flanagan made a motion to approve the staff recommendation for provisional licensure, seconded by Commissioner Title.

Commissioner Doyle: Aye

Commissioner Flanagan: Aye

Chairman Hoffman: Aye

Commissioner McBride: Aye

Commissioner Title: Aye

The motion is unanimously approved by the Commission.

With no unexpected business before the Commission, Chairman Hoffman noted the next meeting will be July 12, 2018. Chairman Hoffman asked for a motion to adjourn. Commissioner Flanagan made the motion, seconded by Commissioner Title.

Commissioner Doyle: Aye

Commissioner Flanagan: Aye

Chairman Hoffman: Aye

Commissioner McBride: Aye

Commissioner Title: Aye

The motion is unanimously approved by the Commission. The Commission is adjourned as of 11:15am.