

**Cannabis Control Commission  
List of Tasks  
September 12, 2017**

**Key for Commissioner Assignments:**

- **(SH) – Chairman Hoffman**
- **(KD) – Commissioner Doyle**
- **(JF) – Commissioner Flanagan**
- **(BM) – Commissioner McBride**
- **(ST) – Commissioner Title**

**1) Statutory Requirements**

- **Regulation Development and Promulgation, including public outreach, by category of establishment (KD)**
  - **Cultivation**
    - **Including DAR/pesticides, craft cultivation, potential for size limits**
  - **Manufacturing**
    - **Including extraction/Fire Marshall**
  - **Testing**
    - **Including DAR/pesticides**
  - **Retail**
- **Cross-category Regulation**
  - **Public Safety/Enforcement (BM)**
  - **Transportation/Distribution/Delivery (SH)**
  - **Packaging/Labeling (BM)**
  - **Potency/Serving size (JF)**
  - **Advertising (SH)**
  - **MV/Nantucket (KD)**
- **Policy Development**
  - **Edibles (JF)**
  - **Social Consumption (ST)**
  - **Local community siting, host agreements, zoning (KD)**
- **Application Processing Across All Categories (SH)**
- **Technology Development (SH)**
  - **Application processing**
  - **Seed to Sale Tracking**
  - **Revenue Collection**
- **Integration of Medical Marijuana (KD)**
  - **Including resolution of regulation inconsistencies, patient data, staff integration**
- **Development and Execution of Research Agenda (SH)**
- **Social Justice (ST)**
  - **Including outreach, mentoring, financing, workforce development**

**2) Administrative Policy Development and Management**

- **Human Resources (including organization chart, job descriptions, hiring/onboarding, expense policy, equal opportunity, ethics, performance management, etc.) (BM)**
- **Legal (BM)**
  - **Including OML, Public records and retention**

- **Finance and Administration (SH)**
  - Including budgeting, internal controls, Information Technology, Office management, procurement, Marijuana Regulation Fund
- **Office space acquisition and build-out (JF)**
- **Communications (SH)**
  - Including press relations, public commission meetings, hearings awareness, progress reports, how-to- guides, commission branding/marketing

3) **Constituency Outreach**

- **Governor (JF)**
- **AG (BM)**
- **Treasurer (SH)**
- **Other State Officials (JF)**
- **Legislature (including Speaker, Senate President, Marijuana Policy Chairs, Minority Leaders) (JF)**
- **Advisory Board (All [each commissioner responsible for 5 Advisory Board Members])**
- **Cities and Towns (Individually, Mass Municipal Board) (KD)**
- **Public Safety Officials (BM)**
- **Advocacy Groups (ST)**
- **Other States (Implemented, In Process) (SH)**
- **Industry Experts (SH)**